

ARTS AND SCIENCE MAHILA MAHAVIDYALAYA, MEHKAR.

Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

2016-17

Construction, maintenance and repairing of academic buildings, library, classrooms, electrical appliances and other physical infrastructure of Arts and Science Mahila Mahavidyalaya is done by Dharmveer Diliprao Rahate education society, Mehkar

Our College has adequate infrastructure facility which make easy to effective teaching and learning process with spacious class rooms and well furnished computer lab. Library is well spacious and having n-number of text, reference and other Books, situated in first floor of new building maintained by the librarian. New storage cupboards and easily accessibility is the characteristic feather of our library, the library facility come under the library committee. College library having different section with well furnished reading room. The working hour of library and the reading room is from 08 am to 5pm. The heads are responsible for Departments and laboratory equipments for their functioning conditions. Before the start of the every academic year they would budget for repairs and maintenance in all their laboratories. College ensures the optimal allocation and utilization of the funds for purchase of different items which include chemicals, glassware, sports items, books & journals, equipment and contingency. The proposal of purchase items goes through proper channel and finely approved by the Principal. The quotations are invited and the items are purchased from the retailer with the lowest quote. The record of the item is maintained in the stock register to respective department. Internal Financial Audit done by college at the end of financial year. Sports and NNS departments have separate office rooms. Every academic year college constituted sport committee to conduct the indoor and outdoor games and prize distribution for winners. Director of physical education is in charge of the regular activities of the sports department. Sports and Games Promotion Committee maintained the sports infrastructural facilities. Our college has well furnished Girls Hostel under the supervision of a Hostel Advisory Committee. The computers with internet facility are used by the staff as well as students for different purpose, like preparation of PPT, field reports, e-learning resources, practical works, etc. The different committees constituted by the Staff Council carried out by the various functions for the student participation. The College has very active NSS unit through which various programme is conducted. The Botanical garden is maintained by department of Botany, while the waste generated inside the campus is daily collected by municipal waste vans. The security of the College is maintained by the security guards. For fire safety Fire extinguishers are installed and are checked every year. Right from its beginning of the college has been getting better and better for its infrastructure to meet its constantly increasing growth. The management has appointed a team of technicians like electricians, plumbers, carpenters and gardeners etc.